

GUIDELINES FOR ADMISSION

IN PRE SCHOOL/NURSERY FOR THE ACADEMIC SESSION 2025-2026

Registration for admission in PRE SCHOOL/NURSERY is subject to online submission of the form. HARD COPY of the same along with the requisite self-attested documents need to be submitted in school within the SCHOOL OFFICE HOURS (9:00 am TO 12:00 noon) latest by 20-12-2024.

Online forms are available from 28.11.2024 to 20.12.2024

General Instructions: -

1. Kindly read all instructions carefully before filling the Registration Form. Pay **Registration fee of Rs.25/-** online for completion of the registration process.

Criteria for admission under open seats-

S.No.	CRITERIA		Total Points
1.	Distance from School		80
	a. 0 - 1.00 Km	80	
	b. 1.01 - 3.00 Km	70	
	c. 3.01 - 6.00 Km	60	
	d. 6.01 - Above	50	
2.	Sibling	-	20
	TOTAL POINTS		100

Age Criteria:

- o Age Eligibility: Child should be less than 04 years as on 31st March 2025 but should have completed 3 years. However, age relaxation up to 30 days may be granted in minimum as well as maximum age limit in this class as per Circular No. (F.DE.15(172)/PSB/2016/6455-6464) dated 11th November 2024. Parents seeking age relaxation must also submit an application with addressing Principal at the school reception for seeking this relaxation with Registration Form before **20.12.2024 (FRIDAY)**.

2. A valid e-mail id and mobile number of the parents is required for communication.
3. Only one Registration per child is allowed. Multiple applications will lead to cancellation of registration.

4. Upload the **self-attested** of the following documents at the time of Registration.

i) Soft copy of colour photographs in jpeg, jpg format (not more than 3 months old). The

digital size of each photo must be less than 20KB.

- a. Photograph of Student
- b. Photograph of Father
- c. Photograph of Mother

- ii) Self attested scanned copy of Municipal Corporation Birth Certificate of the candidate.
- iii) Self -attested copy of the documents valid as Residential Proof (any of the below mentioned).
 - a. Ration card in the name of Parents having name of the Child in Ration card.
 - b. Domicile certificate of child or his/her parents.
 - c. Voter I Card of any of the parents.
 - d. Electricity Bill/MTNL Telephone bill/Water bill.
 - e. Unique Identity Card (Aadhar) of Mother/Father/Child issued by Govt. of India.
 - f. Passport in the name of any of the parents or child.
- iv) Copy of latest paid fee bill of the sibling, if studying in MDH International School, Dwarka (No information of cousin is allowed)
- v) Self attested scanned Copy of **Aadhar card** of the student and both the parent.
- vi) **Attach Google Map for calculation of distance from school (aerial distance).**

5. Fill in the particulars of the child (name, parents' names and date of birth) correctly. **The date of birth filled in the FORM MUST TALLY WITH THE ONE RECORDED IN THE DATE OF BIRTH CERTIFICATE.** No corrections will be done after submission of the form.

6. Complete information of both parents is to be provided.

7. Incomplete application forms or wrong application is liable to rejection.

8. Forms submitted via fax, e-mail or any mode other than online will not be accepted.

9. Submitting the form does not guarantee admission.

10. Caste certificate issued by SDM is required in case of SC/ST/OBC/Other, applicant and the parent.

11. Medical certificate issued by Govt. Hospital is required in case of child with special needs/disabilities.

Email Id: parentdesk@entab.in

School Contact No.: 011-45041822

GUIDELINES FOR ADMISSION

IN PRE-PRIMARY/KG FOR THE ACADEMIC SESSION 2025-2026

Registration for admission in PRE-PRIMARY/KG is subject to online submission of the form. HARD COPY of the same along with the requisite

self-attested documents need to be submitted in school within the SCHOOL OFFICE HOURS (9:00 am TO 12:00 noon).

Online forms are available from 28.11.2024

General Instructions :-

1. Kindly read all instructions carefully before filling the Registration Form. Pay **Registration fee of Rs.25/-** online for completion of the registration process.
2. A valid e-mail id and mobile number of the parents is required for communication.
3. Only one Registration per child is allowed. Multiple applications will lead to cancellation of registration.
4. Upload the self-attested of the following documents at the time of Registration.
 - i) Soft copy of colour photographs in jpeg, jpg format (not more than 3 months old). The digital size of each photo must be less than 20KB.
 - a. Photograph of Student
 - b. Photograph of Father
 - c. Photograph of Mother
 - ii) Self attested scanned copy of Municipal Corporation Birth Certificate of the candidate.
 - iii) Self -attested copy of the documents valid as Residential Proof (any of the below mentioned).
 - a. Ration card in the name of Parents having name of the Child in Ration card.
 - b. Domicile certificate of child or his/her parents.
 - c. Voter I Card of any of the parents.
 - d. Electricity Bill/MTNL Telephone bill/Water bill.
 - e. Unique Identity Card (Aadhar) of Mother/Father/Child issued by Govt. of India.
 - f. Passport in the name of any of the parents or child.
 - iv) Copy of latest paid fee bill of the sibling, if studying in MDH International School, Dwarka (No information of cousin is allowed)
 - v) Self attested scanned Copy of **Aadhar card** of the student and the parent.
 - vi) **Attach Google Map for calculation of distance from school (aerial distance).**
5. Fill in the particulars of the child (name, parents' names and date of birth) correctly. **The date of birth filled in the FORM MUST TALLY WITH THE ONE RECORDED IN THE DATE OF BIRTH CERTIFICATE.** No corrections will be done after submission of the form.
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